North Bingham County District Library

North Bingham County District Library

197 W Locust St

Shelley, ID 83274

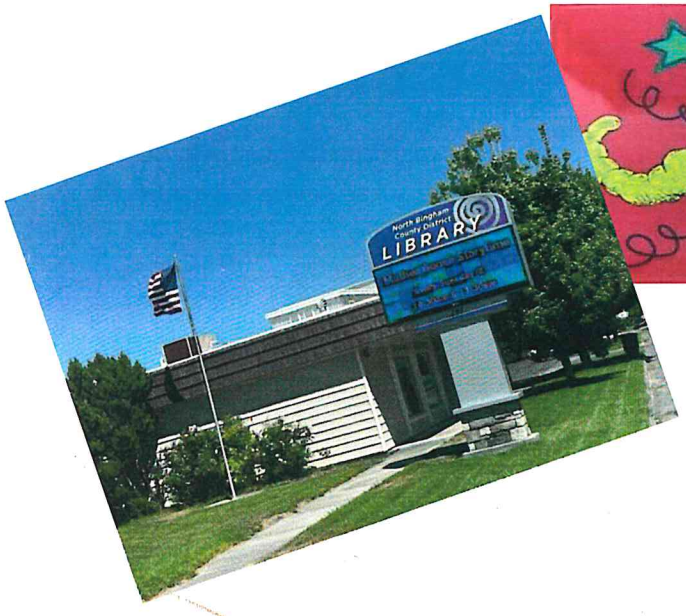
Fiscal Year
October 1,2023 to September 30, 2024

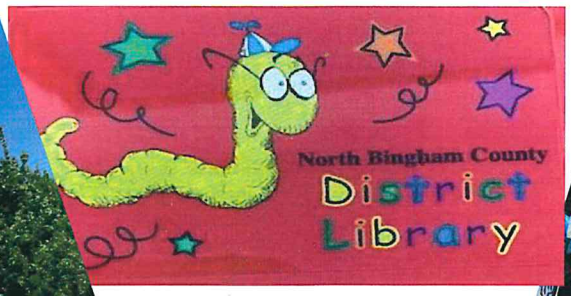
Board of Trustees

LaDawn Bolander – Board Chair

Eris Clayson Fred Goodworth Carol Frongner Barbara Morrison

Kaylene Christensen – Director







Notice of Public Hearing

Public Notice is hereby given that the North Bingham County District Library will hold a budget hearing on **September 6, 2023 at 5:00 P.M. for FY 2023/2024 October 1, 2023 through September 30, 2024**. It will be held at the North Bingham County District Library, at 197 West Locust Street, Shelley, Idaho 83274. Any taxpayer has the right to appear and be heard. The following is the proposed budget:

REVENUES AND OTHER SOURCES	BUDGETED LAST YEAR	BUDGET THIS YEAR
Prior Year Carryover	30,178	28,000
Property Taxes	454,889	482,810
Property Taxes – Forgone	00	00
Other Taxes	53,216	57,000
Grants and Gifts	7,000	8,690
Banking and Investment Income	10,000	20,000
Misc. Income	27177	3,500
Total Revenues and Other Sources	558,000	600,000
EXPENDITURES		
Personnel	248,000	260,000
Facilities	80,000	106,000
Library Materials	115,000	115,000
Other	115,000	119,000
Total Expenditures	558,000	600,000

Agenda

North Bingham County District Library
Director's Office
197 W Locust, Shelley, ID 83274
September 6, 2023

THE BUDGET HEARING WILL BE HELD AT 5:00 PM WITH THE REGULAR MEETING TO FOLLOW

- **Public Hearing Call to Order**
- **Public Comment**
- **Close Public Hearing**

Welcome and Invocation:
Pledge of Allegiance:
Roll Call:

Accept the Agenda (**action item**)

Approval or correction of minutes of previous meeting (**action item**)

Financial Report: Fred Goodworth

Librarians Report: Kaylene Christensen

Board Member Reports:

LaDawn:
Eris:
Fred:
Barbara:
Carol:

Business: **Action Items**

1- Adopt the FY 2023/2024 Budget
2- Executive Session Pursuant to Idaho Code 74-206(b) to consider the evaluation of employees

Friends of the Library:

Public Comment- Comment will be limited to 3 minutes per speaker, time is not allowed to be passed on or ceded. A maximum of 20 minutes total will be allowed for comment at each meeting. The Board accepts written comments at anytime.

Adjournment Time:

Next Meeting: October 4, 2023

North Bingham County District Library Budget Hearing

Minutes of September 6, 2023

The Public Hearing was called to order by LaDawn Bolander at 5:05 p.m. Public comment was called for. There were no comments. LaDawn closed the public hearing.

North Bingham County District Library Board Meeting

Minutes of September 6, 2023

Welcome: LaDawn Bolander

Invocation: Carol Frongner

Pledge of Allegiance: LaDawn Bolander

Roll Call: LaDawn Bolander, Carol Frongner, Barbara Morrison, Eris Clayson, Fred Goodworth, with Kaylene Christensen also in attendance.

Accept the Agenda: Carol moved the agenda be approved as printed. Barbara seconded the motion and the motion carried.

Approval or correction of minutes of previous meeting: Carol moved the minutes of the previous meeting be approved as printed. Barbara seconded the motion and the motion carried.

Financial Report: Fred reported that the library's finances are in good condition with each category being under budget to date.

Librarian's Report: August circulation was 9342. Libby usage continues to grow.

August program attendance : 1. Family Story time 3 children, 4 adults 2. Mother Goose 101 children, 55 adults 3. Preschool Story time 93 children, 4 adults 4. End of Summer Reading Party 375 5. Adult game night 13.

Volunteer hours: 10 volunteers with 16 hours. According to our traffic counter 3314 patrons attended the library in August and 41 new library cards were issued.

The Friends of the Library did a great job with the End of Summer Reading Party which was deemed a big success. Several VIP guests were in attendance that night. State Senator Julie VanOrden, State House of Representative Julie Anne Young, Commissioner Manwaring and his wife, Mayor Brandon Jolley of Firth and his family, Bingham County Sheriff Jeff Gardner, and Ben Fuhriman-Bingham County Republican Committee. These people were given a tour of the library and had questions about the library, how we choose books, how often children come to the library without parents and several other questions. They were impressed that we are able to get items that people need through our Interlibrary Loan Program.

The next event the Friends of the Library are organizing is Spud Day events. The library will be giving out books at this event.

The parking lot was resurfaced and striped. The trees will be trimmed in October. Shelley Searle is recovering from surgery.

Kaylene advertised for bids for cleaning the library. Nine bids were received ranging from $650.00 to $1440.00. The company chosen is Busy Body Cleaning Service from Shelley. They are licensed and insured and bid $750.00. They provide all their own supplies and will come in two nights a week.

There is a Idaho Library Association Training Conference being held in Twin Falls, October 4, 5, 6. Kaylene will be in attendance at those meetings which requires a change in October's meeting. It will be rescheduled for October 11, 2023 at 5:00 p.m.

Business: 1. Adopt the FY2023/2024 Budget: Fred moved we approve the presented budget for the upcoming fiscal year. Carol seconded the motion and the motion carried.

2. LaDawn moved that the board move into executive session. Barbara seconded the motion and the motion carried. After discussion of items Eris moved that the board move out of executive session. Carol seconded the motion and the motion carried.

Fred moved approval of a 3% raise for our Library Director Kaylene Christensen. Carol seconded the motion and the motion carried.

A 3% raise for all staff was presented to take effect the first pay period of October, the beginning of the new fiscal year. Kaylene will make that final decision. Discussion about bonuses was tabled until closer to December. It was mentioned that we should begin to think about the Annual Christmas party.

Meeting adjourned at 5:55 p.m.

Next meeting is scheduled for October 11, 2023 at 5:00 p.m.